*You must use Adobe Acrobat Reader DC to complete and submit this form. You cannot use a browser.

THESIS COURSE GRADE FORM

*END OF TERM EVALUATION   ****PLEASE SAVE A COPY OF THIS FORM FOR YOUR RECORDS**

COURSE (PLEASE SELECT ONE)

STUDENT NAME:		STUDENT #:	STUDENT EMAIL:
Student First Name	Student Last Name	Must be 9 digits	Student McMaster Email

LEVEL (PLEASE CHECK ONE)   **LEVEL 3**   **LEVEL 4**

PROGRAM (SELECT ONE)   **CORE**   **CHS**   **GHS**   **BMS**   **OTHER**

Term: (Registered Term)   **Year:**

SUPERVISOR INFORMATION

PRIMARY SUPERVISOR NAME: **SUPERVISOR EMAIL:**

Supervisor First Name   Supervisor Last Name   Supervisor Email

THESIS STATUS (select one)

Thesis COMPLETE: **Complete section A ONLY**

Thesis INCOMPLETE: **Complete sections A & B**

SECTION A: EVALUATION CRITERIA

Evaluation Criteria	Evaluator	Complete?	Weight/100%	Mark
		Total *must total 100%:*		

IF COURSE WORK IS COMPLETE, FINAL LETTER GRADE:

IF COURSE WORK IS INCOMPLETE, INTERIM LETTER GRADE FOR WORK COMPLETED TO DATE:

COMMENTS SECTION

SECTION B: INTERIM EVALUATION OF INCOMPLETE THESIS

What components of the thesis remain to be completed?

What is the anticipated time line for completion?

SUBMISSION

STUDENT:

Prior to completing the applicable information on this form, <u>you must first save it to your desktop as a pdf</u>, then complete and submit this form to your supervisor for approval. The file name must include the course code and your first and last names, using this format: **CourseCodeGrade_lastname_firstname**.pdf (e.g. 4A09Grade_Ritz_Stacey.pdf). Once saved, email it as an attachment to you supervisor for approval and submission.

SUPERVISOR

Upon receipt of this form, please save a copy to your desktop prior to completing any applicable sections, then review and complete the applicable sections of this form. As the supervisor, you must click on the red submit button (below) to email this form to the BHSc (Honours) Program for review. Electronic submission of this HTHSCI thesis course grade form is done *in lieu* of a supervisor signature.

Please enter the date this grade form has been submitted, below. By clicking the submit button, you, the supervisor, confirm that the information on this form is accurate as per the details of the thesis course work the student has completed to date.

Date submitted:

*Clicking the submit button will open a new email in your default email account, addressed to the BHSc (Honours) Program, and will include this form as an attachment.

PLEASE NOTE:

If clicking the submit button does not automatically open an email with the form attached, please manually send it as an attachment to:

Thesis_.c8fazjdycmrghlsy@u.box.com

OFFICE USE ONLY   Date grade entered: Work Submitted: Yes   No